**GEOGRAPHICAL INDICATIONS ACT 2014**

GEOGRAPHICAL INDICATIONS RULES 2019

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| **FORM CM1** | **Request to Appoint, Change or, Notice of Intention to Cease to Act as Agent** | | | |
| *Estimated time:*  *This form may take approximately 4 - 7 minutes to complete.*  *Notes:*   1. *\* denotes mandatory fields.* 2. *If you are an agent and you wish to change your name and/or Singapore address appearing in the register, please file Form CM2 instead.* 3. *Please note that any fee paid is not refundable.* | | | | |
| **PART 1** | **Your reference** | | | |
| **Your reference**  *(if any)* |  | | | |
| **PART 2** | **Geographical Indication No.\*** | | | |
| *Notes:*   1. *All of the Geographical Indication No. indicated below must pertain to the same party indicated in Part 3.* 2. *Please use the continuation sheet CS3 if the fields below are insufficient.* | | | | |
| **Geographical Indication No.** | |  | | --- | |  |  |  | | --- | |  |  |  | | --- | |  | | | | |
| **PART 3** | **Party for whom the agent is appointed, changed or has intention to cease to act\*** | | | |
| **Party for whom the agent is appointed, changed or has intention to cease to act**  *(Cross one box only)* | Applicant / Registrant of the above geographical indication(s)  Other party appearing in the register  *(Please state the party’s details below)* | | | |
|  | **UEN /**  **Applicant Code**  *(if available)* | | | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  | |
|  | **Name** | | |  |
| **PART 4** | **Nature of request\*** | | | |
| **Nature of request**  *(Cross one box only)* |  | Appoint or change an agent | | |
|  |  | Notice of intention to cease to act as agent | | |
| **PART 5** | **Matter in respect of which the agent is appointed, changed or files a notice of intention to cease to act as agent\*** | | | |
| **Matter in respect of which the agent is appointed, changed or files a notice of intention to cease to act as agent**  (*Cross one box only*) |  | For all matters relating to the application for registration and/or the registration of the geographical indication(s) indicated in Part 2, except those matters expressly excluded | | |
|  | For all matters on behalf of the Initiator of the following opposition or objection proceeding(s) *(Please state the Case No(s).)* | | |
|  |  | For all matters on behalf of the Respondent of the following opposition or objection proceeding(s) *(Please state the Case No(s).)* | | |
|  |  | Other matters *(Please state the specific matter below)* | | |
|  |  |  | | |
| **PART 6** | **Details of new agent (Only for request to appoint or change an agent)** | | | |
| **Agent UEN / Company Code**  *(if available)* | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  | | | | |
| **Agent Name** |  | | | |
| **Address for Service in Singapore** | Block / House No. | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  |  |  |  | | |
| Street Name | |  | |
| Level - Unit | | |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  | - |  |  |  |  |  | | |
| Building Name | |  | |
| Postal Code | | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  | | |
| **PART 7** | **For notice of intention to cease to act as agent** | | | |
| *Please skip this part if you are requesting to appoint or change an agent.* | | | | |
| **PART 7A** | **New address for service in Singapore** | | | |
| *Notes:*   1. *For the purposes of any proceedings before the Registrar, an address for service (AFS) in Singapore is required. Please fill in the AFS of the party (indicated in Part 3) in the following fields.* 2. *If the party does not have an AFS in Singapore but you would still like to proceed with the request to cease to act as his agent, please fill in Part 7B instead.* | | | | |
| **C/O Name**  *(if applicable)* |  | | | |
| **Address for Service in Singapore** | Block / House No. | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  |  |  |  | | |
| Street Name | |  | |
| Level - Unit | | |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  | - |  |  |  |  |  | | |
| Building Name | |  | |
| Postal Code | | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  | | |
| **Email Address** | *Please note that if an email address is provided, it is deemed that the party indicated in* *Part 3 had given consent for* *this email address to be used as an alternative address under rule 11(9)(b) for correspondence.* | | | |
| **PART 7B** | **Notice of intention to cease to act for a party with no address for service in Singapore** | | | |
| *Notes:*   1. *If you intend to cease to act as the agent for the party (indicated in Part 3) for whom an address for service in Singapore is not provided under Part 7A, you are required to perform the following acts:*    1. *Provide the party’s latest address, including any email address, on your records;*    2. *Give reasonable notice to the party of your intention to cease to act as his agent and inform the party of the consequences of not furnishing an address for service in Singapore; and*    3. *Serve this form on the party at the same time you file it with the Registry.* 2. *If you fail to perform any of the above acts, the Registrar may retain your particulars as the agent on our records and this request will be treated as withdrawn.* | | | | |
| **Latest address of**  **the party in Part 3** | Foreign address  Line 1  Line 2  Line 3 | | | |
|  | Email address | | | |
| I have given reasonable notice to the party indicated in Part 3 of my intention to cease to act as the agent on his behalf and informed him of the consequences of not furnishing an address for service for the matter indicated in Part 5. A copy of this form will be served on the party at the same time it is filed with the Registrar. | | | | |
| **PART 8** | **Effective date** | | | |
| *Notes:*   1. *Please specify the date on which the request as indicated in Part 4 should take effect. The effective date must be any date that is up to two weeks from the day this form is filed.* 2. *If an effective date is not indicated, the request will take effect on the day this form is filed.* | | | | |
| **Effective date** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |   *(DD/MM/YYYY)* | | | |
| **PART 9** | **Contact details\*** | | | |
| **This form is filed by** | Newly appointed agent indicated in Part 6  Existing agent on record  Party indicated in Part 3 | | | |
| **Name of Contact Person** |  | | | |
| **Direct Telephone No. in Singapore**  *(if available)* | |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  | | | | |
| **Email Address** *(if available)* | *By providing an email address, you consent that we may contact you by email in relation to this application.* | | | |

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| **PART 10** | **Formal Declaration\*** |
| **Declaration** | **By party indicated in Part 3** |
| I, the undersigned, do hereby declare that:  The information furnished above is true to the best of my knowledge. I understand that I may be liable for criminal prosecution for providing any false information in this request. |
|  | **By Agent / Representative** |
| I hereby declare that:   1. I have been duly authorised to act as an agent on behalf of the party indicated in Part 3. 2. The information furnished above on behalf of the party is true to the best of the person(s)’ knowledge. I understands that I may be liable for criminal prosecution for providing any false information in this request. |
| **Name of Declarant** |  |
| **Signature** |  |
| **Date**  *(DD/MM/YYYY)* | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  | |

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| **GST** | **GST INFORMATION** |
| **Tax invoice\*** | |
| *Notes:*  *Tax invoice will be issued to the entity/individual as indicated* *in the field below. Goods and Services Tax (GST)-registered businesses may claim input tax with Inland Revenue Authority of Singapore (IRAS), subject to meeting the requirements under the GST Act.* | |
| **Name**  (Tax invoice to be issued to) | *The name of the party indicated in Part 3 of this form is to be specified in this field.* |